



Education Funding Branch
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Winnipeg, Manitoba
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RED RIVER VALLEY SCHOOL DIVISION
P.O. BOX 400
MORRIS, MANITOBA R0G 1K0

FRAME BUDGET

FOR THE FISCAL YEAR ENDING JUNE 30, 2024

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2023/24 FRAME BUDGET

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**OPERATING FUND
SCHEDULE OF REVENUE AND EXPENSES**

Budget for the Year Ending June 30, 2024

Revenue

Provincial Government	16,249,201
Federal Government	20,825
Municipal Government - Property Tax	18,279,896
- Other	-
Other School Divisions	1,627,532
First Nations	-
Private Organizations and Individuals	124,500
Other Sources	57,181
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	36,359,135

Expenses

Regular Instruction	20,634,719
Student Support Services	6,119,888
Adult Learning Centres	-
Community Education and Services	65,372
Divisional Administration	1,186,300
Instructional and Other Support Services	659,017
Transportation of Pupils	3,185,364
Operations and Maintenance	3,250,977
Fiscal	707,117
	<hr/>
	35,808,754

Current Year Operating Surplus (Deficit)	550,381
Net Transfers from (to) Capital Fund	<u>(550,381)</u>
Net Current Year Surplus (Deficit)	0

OPERATING FUND - REVENUE DETAIL
PROVINCE OF MANITOBA

Budget for the Year Ending June 30, 2024

Funding of Schools Program

Base Support		
Instructional	4,519,779	
Additional Instructional Support for Small Schools	-	
Sparsity	601,910	
Curricular Materials	140,730	
Information Technology	145,421	
Library Services	215,786	
Student Services	753,467	
Counselling and Guidance	194,677	
Professional Development	91,475	
Physical Education	46,250	
Occupancy	<u>1,143,990</u>	7,853,485
Categorical Support		
Transportation	1,481,628	
Board and Room	-	
Special Needs: Coordinator/Clinician	241,587	
Special Needs: Level 2	555,750	
Special Needs: Level 3	511,346	
Senior Years Technology Education	79,035	
English as an Additional Language	88,250	
Indigenous Academic Achievement (included BSSIP)	108,000	
Indigenous and International Languages	-	
French Language Education	126,773	
Small Schools	94,453	
Enrolment Change	328,157	
Northern Allowance	-	
Early Childhood Development Initiative	33,904	
Literacy and Numeracy	187,640	
Education for Sustainable Development	<u>9,100</u>	3,845,623
Equalization		-
Additional Equalization		-
Formula Guarantee		7,114
Other Program Support		
School Buildings Support: "D" Projects	86,220	
Technology Education Equipment Replacement	28,700	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	<u>-</u>	114,920
		<u>11,821,142</u>

**OPERATING FUND - REVENUE DETAIL
NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2024

Federal Government

Tuition Fees	-
Transportation of Pupils	-
French Language Monitor	20,225
English as an Additional Language (Adults)	-
Other: <u>Excise Tax Rebate</u>	600

20,825

Municipal Government

Special Requirement	20,422,245
Less: Education Property Tax Credit	(1,484,716)
Less: Tax Incentive Grant	(657,633)
Less: Property Tax Offset Grant	0
Other:	-

18,279,896

18,279,896

Other School Divisions

Tuition Fees	200,000
Transfer Fees	303,550
Residual Fees	1,123,982
Transportation of Pupils	-
Other:	-

1,627,532

First Nations

Tuition Fees	-
Transportation of Pupils	-
Other:	-

0

Private Organizations and Individuals (Includes GBE's)

Regular Tuition	15,000
International Tuition	-
Continuing Education	-
Other Tuition:	-
Food Service	-
Government Business Enterprises (GBE's)	-
Other:	-
<u>Parking/Bldg Rent</u>	45,000
<u>Transportation / WMES</u>	61,000
<u>Welding / Autobody</u>	3,500

124,500

Other Sources

Interest	-
Donations	-
Other:	-
<u>Sub Costs / MTS / RRVTA</u>	2,000
<u>Co-op Equity</u>	4,000
<u>Other Miscellaneous</u>	12,000
<u>Child Nutrition Council</u>	30,950
<u>Band Equipment Rentals</u>	3,000
<u>RHA - Surplus CTI</u>	5,231

57,181

TOTAL NON-PROVINCIAL GOVERNMENT REVENUE

20,109,934

OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT

Budget for the Year Ending June 30, 2024

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2024	2023
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	17,694,092	5,271,536	-	6,985	732,868	439,796	1,723,736	1,252,693		27,121,706	26,144,954
Employees Benefits and Allowances	1,077,878	535,706	-	885	98,166	49,743	270,011	212,734		2,245,123	2,085,286
Services	501,634	239,081	-	-	323,516	71,706	213,877	1,433,314		2,783,128	2,853,141
Supplies, Materials and Minor Equipment	968,752	73,565	-	57,502	31,750	97,772	977,740	352,236		2,559,317	2,442,637
Short Term Loan Interest and Bank Charges									124,000	124,000	124,000
Bad Debt Expense									-	0	0
Transfers	392,363	0	0	0	0	0	0	0	(PAYROLL TAX) 583,117	975,480	982,984
TOTALS	20,634,719	6,119,888	0	65,372	1,186,300	659,017	3,185,364	3,250,977	707,117	35,808,754	34,633,002

OPERATING FUND - EXPENSE DETAIL: FUNCTION 100

Budget for the Year Ending June 30, 2024

REGULAR INSTRUCTION		10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
			20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
CODE	OBJECT \ PROGRAM							
3XX	SALARIES							
320	Executive, Managerial and Supervisory	1,573,259					1,573,259	
330	Instructional - Teaching	3350	10,753,194		2,028,660	1,459,698	14,460,093	
350	Instructional - Other		533,703		62,564	39,322	692,247	
360	Technical, Specialized and Service					19,250	19,250	
370	Secretarial, Clerical and Other	726,517					726,517	
390	Information Technology	222,726					222,726	
	Total Salaries	2,525,852	11,286,897	0	2,091,224	1,518,270	17,694,092	
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	238,747	615,642		118,084	84,987	1,077,878	
5-6XX	SERVICES							
510	Professional, Technical and Specialized	66,139	17,500			35,000	118,639	
520	Communications	2,000	475				2,475	
540	Travel and Meetings	13,350	2,275				16,600	
560	Tuition		138,000				138,000	
570	Printing and Binding						0	
580	Insurance and Bond Premiums						0	
590	Maintenance and Repair Services	3,000					3,000	
610	Rentals		50,000				62,600	
630	Advertising					975	0	
640	Dues and Fees	3,100					3,100	
650	Professional and Staff Development	10,000					10,000	
680	Information Technology Services	138,920	8,300				147,220	
	Total Services	236,509	216,550	0	12,600	975	501,634	
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	570	444,672		90,214	46,198	627,654	
740	Curricular and Media Materials		102,654		19,740	13,680	136,074	
760	Minor Equipment		41,531		3,948	2,736	55,915	
780	Information Technology Equipment	51,000	79,171		11,186	7,752	149,109	
	Total Supplies, Materials & Minor Equipment	51,570	668,028	0	125,088	70,366	968,752	
95X-99	TRANSFERS							
960	School Divisions		93,600		31,200		392,363	
980	Organizations, Individuals and Other Entities					267,563	0	
	Total Transfers	0	93,600	0	31,200	0	392,363	
TOTALS		3,052,678	12,880,717	0	2,378,196	1,674,598	20,634,719	

* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

** includes multi-track schools.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 200

Budget for the Year Ending June 30, 2024

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	TOTALS
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	
3XX	SALARIES							
320	Executive, Managerial and Supervisory	173,686						173,686
330	Instructional - Teaching			75,722		1,424,544	745,277	2,245,543
350	Instructional - Other		4,991	325,093	1,482,003	177,559		1,989,646
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other	49,657						49,657
380	Clinician		509,684				303,320	813,004
390	Information Technology							0
	Total Salaries	223,343	514,675	400,815	1,482,003	1,602,103	1,048,597	5,271,536
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	17,632	29,617	62,504	267,035	104,066	54,852	535,706
5-6XX	SERVICES							
510	Professional, Technical and Specialized		154,975	20,000	3,000	1,217		179,192
520	Communications	1,500	2,000				1,500	5,000
540	Travel and Meetings	6,500	20,000			12,689	12,500	51,689
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums	500						500
590	Maintenance and Repair Services							0
610	Rentals							0
630	Advertising							0
640	Dues and Fees	1,500						1,500
650	Professional and Staff Development	200						200
680	Information Technology Services	1,000						1,000
	Total Services	11,200	176,975	20,000	3,000	13,906	14,000	239,081
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	3,200	7,000	26,500		35,165		71,865
740	Curricular and Media Materials	200						200
760	Minor Equipment							0
780	Information Technology Equipment	1,500						1,500
	Total Supplies, Materials & Minor Equipment	4,900	7,000	26,500	0	35,165	0	73,565
95X-99	TRANSFERS							
960	School Divisions							0
980	Organizations, Individuals and Other Entities							0
	Total Transfers	0	0	0	0			0
TOTALS		257,075	728,267	509,819	1,752,038	1,755,240	1,117,449	6,119,888

ADULT LEARNING CENTRES		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory			0
330	Instructional - Teaching			0
350	Instructional - Other			0
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other			0
390	Information Technology			0
	Total Salaries	0	0	0
4XX	EMPLOYEES BENEFITS AND ALLOWANCES			0
5-6XX	SERVICES			
510	Professional, Technical and Specialized			0
520	Communications			0
530	Utility Services			0
540	Travel and Meetings			0
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals			0
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development			0
680	Information Technology Services			0
	Total Services	0	0	0
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies			0
740	Curricular and Media Materials			0
760	Minor Equipment			0
780	Information Technology Equipment			0
	Total Supplies, Materials & Minor Equipment	0	0	0
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
TOTALS		0	0	0

OPERATING FUND - EXPENSE DETAIL: FUNCTION 400
Budget for the Year Ending June 30, 2024

COMMUNITY EDUCATION AND SERVICES		10	20	30	40	
CODE	OBJECT \ PROGRAM	CONTINUING EDUCATION	ENGLISH AS AN ADDITIONAL LANGUAGE FOR ADULTS	COMMUNITY SERVICES AND RECREATION	PRE-KINDERGARTEN EDUCATION	TOTALS
3XX SALARIES						
320	Executive, Managerial and Supervisory					0
330	Instructional - Teaching					0
350	Instructional - Other				6,985	6,985
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other					0
380	Clinician					0
390	Information Technology					0
	Total Salaries	0	0	0	6,985	6,985
4XX EMPLOYEES BENEFITS AND ALLOWANCES					885	885
5-6XX SERVICES						
510	Professional, Technical and Specialized					0
520	Communications					0
540	Travel and Meetings					0
570	Printing and Binding					0
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising					0
640	Dues and Fees					0
650	Professional and Staff Development					0
680	Information Technology Services					0
	Total Services	0	0	0	0	0
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies				57,502	57,502
740	Curricular and Media Materials					0
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	0	0	0	57,502	57,502
95X-99 TRANSFERS						
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
TOTALS		0	0	0	65,372	65,372

OPERATING FUND - EXPENSE DETAIL: FUNCTION 500

Budget for the Year Ending June 30, 2024

DIVISIONAL ADMINISTRATION		10	20	30	50	
		BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
CODE	OBJECT \ PROGRAM					
3XX	SALARIES					
310	Trustees Remuneration	80,000				80,000
320	Executive, Managerial and Supervisory		151,193	135,320		286,513
360	Technical, Specialized and Service		77,520	255,605		333,125
370	Secretarial, Clerical and Other			33,230		33,230
390	Information Technology					0
	Total Salaries	80,000	228,713	424,155	0	732,868
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	2,525	23,253	72,388		98,166
5-6XX	SERVICES					
510	Professional, Technical and Specialized			73,630		73,630
520	Communications		1,000	22,500		23,500
540	Travel and Meetings	20,000	4,500	1,500		26,000
570	Printing and Binding					0
580	Insurance and Bond Premiums		4,417	51,466		55,883
590	Maintenance and Repair Services		5,000	3,000		8,000
610	Rentals					0
630	Advertising	2,000	6,605			8,605
640	Dues and Fees	41,049	3,600	3,000		47,649
650	Professional and Staff Development	10,050	4,791	2,680		17,521
680	Information Technology Services	4,200		6,300	52,228	62,728
	Total Services	77,299	29,913	164,076	52,228	323,516
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies	3,000	10,800	6,500		20,300
740	Curricular and Media Materials		500			500
760	Minor Equipment			950		950
780	Information Technology Equipment			10,000		10,000
	Total Supplies, Materials & Minor Equipment	3,000	11,300	17,450	0	31,750
95X-99	TRANSFERS					
960	School Divisions					0
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0		0
TOTALS		162,824	293,179	678,069	52,228	1,186,300

OPERATING FUND - EXPENSE DETAIL: FUNCTION 600
Budget for the Year Ending June 30, 2024

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05	10	20	30	80	TOTALS
CODE	OBJECT \ PROGRAM	CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	CURRICULUM CONSULTING & DEVELOPMENT	LIBRARY / MEDIA CENTRE	PROFESSIONAL AND STAFF DEVELOPMENT	OTHER	
3XX	SALARIES						
320	Executive, Managerial and Supervisory	7,617	28,927				36,544
330	Instructional - Teaching		90,949		107,400		198,349
350	Instructional - Other			156,929	12,733	31,498	201,160
360	Technical, Specialized and Service					3,743	3,743
370	Secretarial, Clerical and Other						0
390	Information Technology						0
	Total Salaries	7,617	119,876	156,929	120,133	35,241	439,796
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	501	7,258	27,620	8,201	6,163	49,743
5-6XX	SERVICES						
510	Professional, Technical and Specialized				7,500		7,500
520	Communications						0
540	Travel and Meetings						0
560	Tuition						0
570	Printing and Binding						0
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees				2,000		2,000
650	Professional and Staff Development				62,206		62,206
680	Information Technology Services						0
	Total Services	0	0	0	71,706	0	71,706
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies					56,950	56,950
740	Curricular and Media Materials			40,822			40,822
760	Minor Equipment						0
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	0	0	40,822	0	56,950	97,772
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
	Total Transfers					0	0
TOTALS		8,118	127,134	225,371	200,040	98,354	659,017

OPERATING FUND - EXPENSE DETAIL: FUNCTION 700

Budget for the Year Ending June 30, 2024

TRANSPORTATION OF PUPILS		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	104,276					104,276
350	Instructional - Other		13,000				13,000
360	Technical, Specialized and Service		1,496,613			50,000	1,546,613
370	Secretarial, Clerical and Other	35,908				23,939	59,847
390	Information Technology						0
	Total Salaries	140,184	1,509,613		0	73,939	1,723,736
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	22,275	243,312			4,424	270,011
5-6XX	SERVICES						
510	Professional, Technical and Specialized		5,000				5,000
520	Communications	2,400	4,000				6,400
540	Travel and Meetings	1,000	1,000	80,000			82,000
570	Printing and Binding						0
550	Transportation of Pupils						0
580	Insurance and Bond Premiums	2,285	30,462				32,747
590	Maintenance and Repair Services	2,300	51,000			15,000	68,300
610	Rentals						0
630	Advertising						0
640	Dues and Fees	520					520
650	Professional and Staff Development	2,345	6,365				8,710
680	Information Technology Services	10,200					10,200
	Total Services	21,050	97,827	80,000	0	15,000	213,877
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	4,000	899,820			62,420	966,240
740	Curricular and Media Materials						0
760	Minor Equipment	500	7,000				7,500
780	Information Technology Equipment	2,000	2,000				4,000
	Total Supplies, Materials & Minor Equipment	6,500	908,820		0	62,420	977,740
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge						0
	Total Transfers	0	0	0	0	0	0
TOTALS		190,009	2,759,572	80,000	0	155,783	3,185,364

OPERATING FUND - EXPENSE DETAIL: FUNCTION 800
 Budget for the Year Ending June 30, 2024

OPERATIONS AND MAINTENANCE		10	20	50	70	80	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUND	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	46,795					46,795
360	Technical, Specialized and Service		1,159,243		21,200	20,686	1,201,129
370	Secretarial, Clerical and Other	4,769					4,769
390	Information Technology						0
	Total Salaries	51,564	1,159,243	0	21,200	20,686	1,252,693
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	8,110	195,769		5,168	3,687	212,734
5-6XX	SERVICES						
510	Professional, Technical and Specialized		20,000				20,000
520	Communications	400	10,500				10,900
530	Utility Services		533,255		47,187		580,442
540	Travel and Meetings	250					250
570	Printing and Binding						0
580	Insurance and Bond Premiums	1,218	304,441				305,659
590	Maintenance and Repair Services		129,782	225,766	2,216	64,500	422,264
610	Rentals		17,500				17,500
620	Property Taxes		51,500		22,700		74,200
630	Advertising						0
640	Dues and Fees	525					525
650	Professional and Staff Development	1,574					1,574
680	Information Technology Services						0
	Total Services	3,967	1,066,978	225,766	72,103	64,500	1,433,314
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	8,500	155,022	70,766	22,733	35,000	292,021
740	Curricular and Media Materials						0
760	Minor Equipment	500				35,000	35,500
780	Information Technology Equipment	2,000		16,987	5,728		24,715
	Total Supplies, Materials & Minor Equipment	11,000	155,022	87,753	28,461	70,000	352,236
960	School Divisions						
999	Recharge						0
TOTALS		74,641	2,577,012	313,519	126,932	158,873	3,250,977

STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS

ENROLMENTS BY PROGRAM	Estimated F.T.E. Enrolment September 29, 2023
REGULAR INSTRUCTION	
English Language - Single Track	1,702.0
Francais - Single Track	-
French Immersion - Single Track	339.0
Dual Track	
- English Language	86.0
- Francais	126.5
- French Immersion	-
- Other Bilingual	-
Senior Years Technology Education	212.5
	<u>21.5</u>
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS	<u><u>2,275.0</u></u>

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS (September 29)	1,372
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	1,170,263
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	1,307,142
LOADED KILOMETERS (For the period ended June 30)	803,971

FULL TIME EQUIVALENT PERSONNEL EMPLOYED
For the 2023/24 Fiscal Year

CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	12.90	1.35			2.00	0.25	1.10	0.55	18.15
330	Instructional - Teaching	142.97	22.16				1.88			167.01
350	Instructional - Other	17.11	70.45		0.23		5.84	0.42		94.05
360	Technical, Specialized and Service	1.00				4.62	0.67	48.00	26.36	80.65
370	Secretarial, Clerical and Other	17.53	0.93			0.60		1.00	0.09	20.15
380	Clinician		8.04							8.04
390	Information Technology	3.00								3.00
TOTALS (excluding Trustees)		194.51	102.93	0.00	0.23	7.22	8.64	50.52	27.00	391.05

510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis		1.54
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310 TRUSTEES		7.00
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**CALCULATION OF ADMINISTRATION COSTS
AS A PERCENTAGE OF TOTAL EXPENSES**

Administration Costs

Divisional Administration, Function 500	1,186,300
Less: Liability Insurance	51,466
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	-
	<u>1,134,834 (A)</u>

Expense Base

Total Operating Expenses	35,808,754
Plus: Transfers to Capital	550,381
Less: Adult Learning Centres, Function 300	0
	<u>36,359,135 (B)</u>

Percentage (A) / (B) 3.12%

Maximum Allowable Percentage 3.34%

Special Requirement Limit	Met
If FTE Enrolment is 5,000 or over	2.70%
If FTE Enrolment is 1,000 or less	3.53%
If FTE enrolment is between 1,000 and 5,000	3.34%
Northern Division	4.25%

Self-Funded Expenses (fully offset by incremental revenues):

Foreign Student Programs

Expenses ⁽¹⁾	
Instructional	-
Administration (deducted above)	-
Other: _____	-
	<u>0</u>

Associated Revenue ⁽²⁾ -

Self-Administered Pension Plans

Expenses ⁽¹⁾	
Administration (deducted above)	-
Other: _____	-
	<u>0</u>

Associated Revenue ⁽²⁾ -

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.

CALCULATION OF ALLOWABLE AND UNSUPPORTED EXPENSES

CALCULATION OF ALLOWABLE EXPENSES								
FUNCTION / PROGRAM	TOTAL EXPENSES	ADJUSTMENTS TO EXPENSES	REDUCTIONS TO EXPENSES					ALLOWABLE EXPENSES
			CATEGORICAL SUPPORT	OTHER PROGRAM SUPPORT	OTHER PROVINCIAL GOVERNMENT REVENUE	NON-PROVINCIAL SOURCES		
						TUITION, TRANSFER AND RESIDUAL FEES	OTHER	
<<<<< (from Appendix A) >>>>>			<<<<< (from Appendix B) >>>>>					
210 - 260 Student Support Services	5,002,439	0	1,322,589	0	294,399	0	0	3,385,451
270 Counselling and Guidance	1,117,449	0	0	0	39,738	0	0	1,077,711
300 Adult Learning Centres	0				0	0	0	
400 Community Education and Services	65,372		33,904	0	0	0	0	
620 Library / Media Centre	225,371	0	0	0	0	0	0	225,371
630 Professional and Staff Development	200,040	0	41,285	0	0	0	0	158,755
800 Operations and Maintenance	3,250,977	0	0	86,220	0	0	45,000	3,119,757
ALLOCATED ADJUSTMENTS/REDUCTIONS		0	1,397,778	86,220	334,137	0	45,000	
UNALLOCATED ADJUSTMENTS/REDUCTIONS		0	2,447,845	28,700	1,951,573	1,642,532	142,506	(1)
TOTALS	9,861,648	0	3,845,623	114,920	2,285,710	1,642,532	187,506	7,967,045

OTHER FUNCTION/PROGRAMS EXPENSES	25,947,106
TOTAL EXPENSES	35,808,754

CALCULATION OF UNSUPPORTED EXPENSES	
OTHER FUNCTION/PROGRAMS EXPENSES	25,947,106
TOTAL ALLOWABLE EXPENSES	7,967,045
TOTAL UNALLOCATED ADJUSTMENTS/REDUCTIONS (1)	(6,213,156)
Base Support (from page 2)	(7,853,485)
Formula Guarantee (from page 2)	(7,114)
SCHOOL BUS AMORTIZATION (from F/S)	348,826
TOTAL UNSUPPORTED EXPENSES	20,189,222

